

Branchburg Township School District

REGULAR MEETING MINUTES

May 12, 2022

Executive Session – 6:30 p.m.

Public Meeting – 7:30 p.m.

I. CALL TO ORDER

On a motion by Mr. Carpentier, seconded by Mr. Maider, and carried unanimously, the Board agreed to convene to public session at 7:11 p.m.

The meeting was called to order at 7:11 p.m. by Board President, Theresa Joyce, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Vincent Carpentier, Kristen Fabriczi, Theresa Joyce, Robert Maider, Carmela Noto and Keerti Purohit.

The following members were absent: Olga Phelps and Jonathan Sarles.

Also present were: Interim Superintendent of Schools Dr. Elizabeth Nastus and Interim Business Administrator/Board Secretary Thomas M. Venanzi.

II. The Secretary called the roll.

III. CALL TO EXECUTIVE SESSION

On a motion by Mr. Carpentier, seconded by Mr. Maider, and carried unanimously, the Board agreed to convene to Executive Session at 7:11 p.m. to discuss Personnel, Student Matters, Contracts and Legal Issues.

On a motion by Mr. Carpentier, seconded by Mr. Maider, and carried unanimously, the Board agreed to adjourn Executive Session at 7:33 p.m.

On a motion by Mr. Carpentier, seconded by Mr. Maider, and carried unanimously, the Board agreed to reconvene to public session at 7:35 p.m. with no members of the public present.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT'S REPORT

Dr. Nastus spoke about the following:

- Emergency evacuation drills were all completed successfully in each of the three schools; and
- Approval of the Harassment, Intimidation and Bullying report.

VII. PUBLIC COMMENT AND PUBLIC HEARING ON THE BUDGET

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Carpentier, seconded by Mr. Maider that Items VIII.A. through VIII.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.D. were unanimously approved by Roll Call, with Mrs. Noto and Mr. Maider abstaining on Item VIII.A.

Mrs. Joyce spoke about the following:

- She shared a letter from Mrs. Curcio who has resigned from the Board;
- Process for filling the vacancy;
- Board certification process;
- Mrs. Fabriczi will now be the liaison for the Special Education Parents Advisory Group (SEPAG) in place of Mrs. Curcio; and
- She asked for a Board member to volunteer to work with Mr. Venanzi before he leaves to begin to start understanding the referendum process.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of April 28, 2022.

| B. Approval of School Bus Emergency Evacuation Drill Report | | | | | | | | |
|---|---------------|---|----------------------------------|---|---|--|--|-------------------------------------|
| Date of Drill | Time of Drill | School Name | Location | Route Numbers | | | | Supervisor |
| 5/2/22 | Arrival | Whiton Elementary School | Whiton Elementary School | WES 2A WES 5A WES 7A WES 8A WES 9A | WES 10A WES 11A WES 15A WES 17A WES 18A | WES 20A WES 21A WES 24A WES 25A WESV1 | WESV12 WESV3 PS-IN 1 PS-IN 12 | Elena McFarland Chris Derflinger |
| 5/3/22 | Arrival | Branchburg Central Middle School/ Stony Brook School | Branchburg Central Middle School | BCSB 1A BCSB 2A BCSB 3A BCSB 5A BCSB 7A | BCSB 9A BCSB 10A BCSB 11A BCSB 16A BCSB 17A | BCSB 19A BCSB 20A BCSB 21A BCSB 24A BCSB 25A | BCSB V3A BCSBV1A BCSBV12A | Elena McFarland Matthew Barbosa |

| C. Approval of Harassment, Intimidation, and Bullying Report | | | |
|--|-----------------|---------|---|
| Building | Incident # | Date | Discussion |
| SBS | SSDS# 043159 | 3/11/22 | BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14. |
| BCMS | SSDS# 047572 | 4/6/22 | BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14. |
| SBS | SSDS# 047713 | 4/4/22 | BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14. |

D. Approval of Amendment of Annual Board of Education Meeting Dates

It is recommended that the amended meeting dates be adopted.

| |
|--|
| Thursday, May 26, 2022 (Cancelled) |
| Thursday, June 2, 2022* |
| Thursday, June 16, 2022 (Cancelled) |
| Thursday, June 23, 2022* |
| Thursday, July 21, 2022 |
| Thursday, August 11, 2022 * |
| Thursday, August 18, 2022 (Cancelled) |
| Thursday, September 8, 2022* |
| Thursday, September 15, 2022 (Cancelled) |
| Thursday, September 22, 2022* |
| Thursday, October 6, 2022* |
| Thursday, October 20, 2022 |
| Thursday, November 3, 2022* |
| Thursday, November 17, 2022 |
| Thursday, December 1, 2022* |
| Thursday, December 15, 2022 |
| Tuesday, January 3, 2023 |

*denotes an additional meeting

IX. POLICY

There was no Policy Committee report.

X. EDUCATION

Motion by Mr. Carpentier, seconded by Mr. Maider that Items X.A. through X.D. be moved upon the recommendation of the Superintendent.
On call of the vote, Items X.A. through X.D. were unanimously approved by Roll Call.

There was no Education Committee meeting report.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

| Conferences/Workshops | Employee/ Account Number | Date(s) | Registration Fee | Hotel | Meals /Exp. | Tolls/Parking /Mileage | Total |
|---|--|-------------------|---------------------|-------|----------------|---------------------------|-------|
| Greg Tang Virtual Math Academy Virtual | Catherine Rello 20-270-200-500-02-649 | 6/28/22 | \$225 | N/A | N/A | N/A | \$225 |
| Phonological Awareness Virtual | Emily Williams 20-270-200-500-02-649 | 7/7/22- 7/8/22 | \$550 | N/A | N/A | N/A | \$550 |

| B. Approval of Field Trip | | | |
|----------------------------|----------------------------|-------|--|
| Trip | Coordinator | Grade | Purpose |
| Bowlero Green Brook, NJ | Leigh Keely Katie Kline | 6 | To enhance student curriculum of data analysis concepts. Data will be collected and taken back to the classroom to make mathematical calculations and display their findings in different forms. |

| C. Approval of ESY Contracted Physical Therapy | | | | |
|--|---------------------------|----------------|----------------------------|--|
| Vendor | Account Number | Dates | Total | Discussion |
| Preferred Special Services LLC | 11-000-219-320-03-181-340 | 6/27/22-8/5/22 | \$4,600 (not to exceed) | Physical Therapy Services for IEP Students PT Units at \$45 Evaluations at \$200 |

| D. Approval of Vendor | | | | |
|-----------------------|---------------------------|---|--------------------|---|
| Vendor | Account Numbers | Cost | Dates | Discussion |
| Leah McMorrow | 11-000-219-320-03-181-340 | \$550 per evaluation report \$100 per hour for parent meeting \$75 per hour CST staff meeting | 7/1/22- 6/30/23 | Educational Evaluations, parent meetings and CST staff meetings on an as needed basis. Not to exceed \$20,000 |

XI. HUMAN RESOURCES

Motion by Mr. Carpentier, seconded by Mr. Maider that Items XI.A. through XI.X., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.X., were unanimously approved by Roll Call.

Mrs. Joyce said the Human Resources Committee met on May 4, 2022, and discussed the following:

- The restructuring of the Technology Department, and the new job descriptions being written for the department; and
- Confidential personnel items.

| A. Approval of Reappointment of 2022-2023 Tenured Teachers | | |
|--|-----------------|------|
| First Name | Last Name | FTE |
| Kristen | Allen | 1.00 |
| Lisa | Arencibia | 1.00 |
| Coleen | Barnett | 1.00 |
| Arianna | Bellafiore | 1.00 |
| Christy | Bitner | 1.00 |
| Lauren | Bockus | 1.00 |
| Christopher | Boehm | 1.00 |
| Kelly | Boyle | 1.00 |
| Vicki | Brody | 1.00 |
| Toni Lynn | Burke | 1.00 |
| Kristen | Cardona | 1.00 |
| Geralyn | Cecchini | 1.00 |
| Michael | Clark | 1.00 |
| Melissa | Cocivera-Omelio | 1.00 |
| Kimberly | Cole | 1.00 |
| Alane | Cook | 1.00 |
| Antonia | Dasilva | 1.00 |
| Sarah | Debraski | 1.00 |
| Wendy | Dejulio | 1.00 |
| Kristine | Denicuolo | 1.00 |
| Lauren | DePrima | 1.00 |

| A. Approval of Reappointment of 2022-2023 Tenured Teachers (continued) | | |
|---|------------------|------------|
| First Name | Last Name | FTE |
| Richard | Desantis | 1.00 |
| Michelle | Dooley | 1.00 |
| Teresa | Dovale | 1.00 |
| Dawn | Eelman | 1.00 |
| Karin | Elvis | 1.00 |
| Joann | Everson | 1.00 |
| Jennifer | Felix | 1.00 |
| Melissa | Fitzgibbon | 1.00 |
| Stephanie | Formus | 1.00 |
| Rocco | Fornaro | 1.00 |
| Tara | Forsyth | 1.00 |
| Kenneth | Forsyth | 1.00 |
| Melissa | Francescone | 1.00 |
| Alexandra | Gallo | 1.00 |
| Amy | Garner | 1.00 |
| Kathleen | Gaston | 1.00 |
| Victoria | Gerry | 1.00 |
| Debra | Gesualdo | 1.00 |
| Deborah | Glicklich | 1.00 |
| John | Gottshalk | 1.00 |
| Kathryn | Grant-Bontomase | 1.00 |
| Lauren | Hall | 1.00 |
| Tracy | Harmon | 1.00 |
| Jodi | Harwood | 1.00 |
| Shannon | Heaney | 1.00 |
| Janet | Hoffman | 1.00 |
| Elizabeth | Janiec | 1.00 |
| Benjamin | Jones | 1.00 |
| Michele | Jordan | 1.00 |
| Linda | Kaminsky | 1.00 |
| Robert | Katz | 1.00 |
| Leigh | Keely | 1.00 |
| Nicole | Kepner | 1.00 |
| Elizabeth | Kinney | 1.00 |
| Katie | Kline | 1.00 |
| Lauren | Knoke | 1.00 |
| Tara | Kolbe | 1.00 |
| Irene | Korol | 1.00 |
| Sandra | Koscielski | 1.00 |
| Erica | Landesberg | 1.00 |
| Sarah | Landon | 1.00 |
| Lisa | Leibowitz | 1.00 |
| Allison | LeMieux | 1.00 |
| Heather | Lilly | 1.00 |
| Dianne | Litts | 1.00 |
| Danielle | LoCascio | 1.00 |
| Patricia | Maloney | 1.00 |
| Nina | Manger | 1.00 |
| Noel | Maroon | 1.00 |
| Carolyn | Megirl | 1.00 |
| Amy | Mclaughlin | 1.00 |
| Olivia | Mcnamara | 1.00 |
| Paul | Mehnert | 1.00 |
| Dulcinea | Merton | 1.00 |
| Wendy | Michels | 1.00 |
| Katherine | Mileto | 1.00 |
| Zachariah | Miracle | 1.00 |
| Meredith | Molinaro | 1.00 |
| Janice | Monetti | 1.00 |
| George | Moor | 1.00 |
| Randi | Morin | 1.00 |
| Michelle | Nash | 1.00 |
| Jennilyn | Nelson | 1.00 |
| Jennifer | Palermo | 1.00 |
| Sonia | Pereira | 1.00 |
| Kristyn | Perello | 1.00 |
| Cristina | Pernini | 1.00 |
| Lucyna | Plaza | 1.00 |
| Danielle | Puglisi | 1.00 |
| Danielle | Puzzo | 1.00 |

| A. Approval of Reappointment of 2022-2023 Tenured Teachers (continued) | | |
|---|---------------|------|
| First Name | Last Name | FTE |
| Colleen | Repoli | 1.00 |
| Catherine | Rello | 1.00 |
| Justin | Rogoff | 1.00 |
| Amy | Roman | 1.00 |
| Amanda | Roper | 1.00 |
| Michael | Rusciano | 1.00 |
| Meghan | Russo | 1.00 |
| Margaret | Ryan | 1.00 |
| Regina | Santangelo | 1.00 |
| Brittani | Santangelo | 1.00 |
| Carrie | Santoro | 1.00 |
| Diane | Schopf | 0.80 |
| Rhonda | Sherbin | 1.00 |
| Christopher | Shollenberger | 1.00 |
| Chelsea | Smith | 1.00 |
| Esthela | Solano | 1.00 |
| Timothy | Spork | 1.00 |
| Cindee | Straube | 1.00 |
| Tiffany | Stulack Polak | 1.00 |
| Abbie | Sutherland | 1.00 |
| Eileen | Szajdecki | 1.00 |
| Breanne | Szatkowski | 1.00 |
| Aleksandr | Tylin | 1.00 |
| Suzanne | Updegrove | 1.00 |
| Megan | Vanhorn | 1.00 |
| Randi Lee | Venturini | 1.00 |
| Erica | Viel-DeSimone | 1.00 |
| Lori | Villanova | 1.00 |
| Deborah | Volpe | 1.00 |
| Angel | Vorwick | 1.00 |
| Adriana | Weighart | 1.00 |
| Barbara | Weintraub | 1.00 |
| Alice | Willard | 1.00 |
| Emily | Williams | 1.00 |
| Robert | Wright | 1.00 |
| Lori | Zelnick | 1.00 |

*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved 2021-2022 school year salary.

| B. Approval of Reappointment of 2022-2023 Tenured Secretaries and Clerks | | |
|---|-----------|-----------|
| First Name | Last Name | Position |
| Roseann | Boehm | Secretary |
| Linda | Geise | Secretary |
| Laurie | Gorman | Clerk |
| Kris | Jacobs | Secretary |
| Debra | Jacobsen | Secretary |
| Marie | Miceli | Clerk |
| Debra | Molinaro | Secretary |
| Diana | Simon | Secretary |

*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved 2021-2022 school year salary.

| C. Approval of Reappointment of 2022-2023 Tenured Principal Contracts | | | | |
|--|-----------|-----------|----------------------------------|---------------|
| First | Last Name | Position | School | Salary |
| Matthew | Barbosa | Principal | Branchburg Central Middle School | \$ 181,775.92 |
| Kristen | Kries | Principal | Stony Brook Elementary School | \$ 139,796.08 |
| Danielle | Shober | Principal | Whiton Elementary School | \$ 147,016.83 |

| D. Approval of Reappointment of 2022-2023 Custodians | | | |
|---|--------------|-----------|----------------------------------|
| First Name | Last Name | Position | School |
| Martarl | Hermanstein | Custodian | Whiton Elementary School |
| Jorge | Vargas-Huiza | Custodian | Branchburg Central Middle School |

*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved 2021-2022 school year salary.

| E. Approval of Reappointment of 2022-2023 Library/Media Assistants | | | |
|---|-----------|-------------------------|-------------------------------|
| First Name | Last Name | Position | School |
| Paula | DePaolo | Library Media Assistant | Whiton Elementary School |
| Linda | Dolan | Library Media Assistant | Stony Brook Elementary School |

*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved 2021-2022 school year salary.

| F. Approval of Reappointment of 2022-2023 Instructional Aides | | | |
|--|-------------|---------------------------------|------|
| First Name | Last Name | Position | FTE |
| Katherine | Aldabagh | Instructional Aide | 1.00 |
| Lindsay | Atwell | Instructional Aide | 1.00 |
| Kimberly | Ciccarelli | Instructional Kindergarten Aide | 0.73 |
| Jaime | Cifuentes | Instructional Aide | 1.00 |
| Anne | Cohen | Instructional Aide | 1.00 |
| Jennifer | DeDominicis | Instructional Kindergarten Aide | 0.73 |
| Erin | DeSantos | Instructional Kindergarten Aide | 0.73 |
| Robin | Dibetta | Instructional Aide | 1.00 |
| Rachelle | Emmons | Instructional Aide | 1.00 |
| Joyce | Flood | Instructional Aide | 1.00 |
| Kim | Gislao | Instructional Aide | 1.00 |
| Diana | Gurumendy | Instructional Aide | 1.00 |
| Monita | Haduch | Instructional Aide | 1.00 |
| Leslie | Jones | Instructional Aide | 1.00 |
| Brittany | Kemack | Instructional Aide | 1.00 |
| Nicole | Kotrba | Instructional Aide | 0.73 |
| Christine | Krause | Instructional Kindergarten Aide | 0.73 |
| Karen | Minette | Instructional Aide | 1.00 |
| Jeanne | O'Laughlin | Instructional Kindergarten Aide | 0.73 |
| Faith | Pedersen | Instructional Aide | 1.00 |
| Karen | Perlman | Instructional Aide | 1.00 |
| Christine | Peterson | Instructional Aide | 1.00 |
| Michele | Rina | Instructional Aide | 1.00 |
| Heather | Rogalski | Instructional Aide | 1.00 |
| Angela | Ryder | Instructional Aide | 1.00 |
| Stephen | Simborski | Instructional Aide | 1.00 |
| Isabella | Stuart | Instructional Aide | 0.73 |
| Angela | Williams | Instructional Kindergarten Aide | 0.73 |

*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved 2021-2022 school year salary.

| G. Approval of Reappointment of 2022-2023 Bus Drivers | | |
|--|------------|------|
| First Name | Last Name | FTE |
| Diane | Barna | 1.00 |
| Frederick | Boosmann | 1.00 |
| Janet | Conlon | 1.00 |
| Antonio | Cornacchia | 1.00 |
| Nadine | Dalesandro | 1.00 |
| Jill | Datesman | 1.00 |
| Monyka | DeRosa | 1.00 |
| Joyce | Engesser | 1.00 |
| Christine | Fawcett | 1.00 |
| Brenda | Ferriday | 1.00 |
| Carolyn | Girvan | 1.00 |
| Cheryl | Goldsmith | 1.00 |
| David | Harris | 1.00 |
| Stephanie | Keck | .73 |
| Antoinette | Lorenc | 1.00 |
| Mark | Menafro | 1.00 |
| Lucyna | Nauerz | 1.00 |
| Susan | Noury | 1.00 |
| Paula | Obenauer | 1.00 |
| Edna | Petrtsch | 1.00 |
| Nichole | Reaves | 1.00 |
| Susan | Reid | 1.00 |
| Debra | Schnitzer | 1.00 |
| Deborah | Squier | 1.00 |

*Salaries are pending BTEA negotiations. Salary, step, and level will remain at the approved 2021-2022 school year salary.

| H. Approval of Transfers | | | |
|---------------------------------|--|---|----------------|
| Name | From | To | Dates |
| Melissa Fitzgibbon | 1 st Grade Teacher 11-120-100-101-01-012-090 | Kindergarten Teacher 11-110-100-101-01-001-090 | 9/1/22-6/30/23 |
| Dulcinea Merton | 1 st Grade Teacher 11-120-100-101-01-012-090 | Instructional Support – Literacy 11-230-100-101-01-072-090 | 9/1/22-6/30/23 |
| Eileen Szajdecki | 2 nd Grade Teacher 11-120-100-101-01-012-090 | Instructional Support – Math 11-230-100-101-01-072-090 | 9/1/22-6/30/23 |

| I. Approval of Personnel | | | | | | | | |
|---|---------------------------|--|----------|------|-------|---|----------------|---------------------------|
| Name | Account | Position | Location | Step | Level | Salary | Dates | Discussion |
| Sean Latino (subject to delivery of documents) | 11-000-219-104-01-165-340 | School Psychologist | BCMS | 15 | 182 | \$75,740 | 9/1/22-6/30/23 | Replacing Jillian Sawicki |
| Carly Moor (subject to delivery of documents) | 11-213-100-101-01-057-020 | Special Education Teacher | BCMS | 1 | BA | \$59,449 | 9/1/22-6/30/23 | Replacing Arlyne Bolandi |
| Deborah Muscara (subject to delivery of documents) | 11-000-251-100-01-528 | Interim Business Administrator/ Board Secretary | BOE | NA | NA | \$700 per day, \$90 per hour to attend committee/other meetings | 7/1/22-6/30/23 | Replacing Thomas Venanzi |

| J. Approval of Maternity Leave | | | | |
|--------------------------------|---------------------------|--|-----------------------------------|-------------------------------------|
| Employee # | Account Number | Type of Leave | Dates | Discussion |
| 5751 | 11-424-100-178-01-013-090 | Paid Maternity/Disability Leave of Absence NJ Family Leave Act/FMLA | 9/1/22-9/23/22 9/27/22-1/27/23 | Estimated date of return is 1/30/23 |

| K. Approval of Revision of Maternity Leave | | | |
|--|----------------------------|---|--|
| Employee # | Account Number | From | To |
| 5744 | 11-000-218-104-01-0141-090 | Paid Maternity/Disability Leave of Absence: 4/19/22-6/7/22 Personal Days: 6/8/22-6/10/22 NJ Family Leave Act/FMLA: 6/13/22-11/23/22 Unpaid Leave: 11/28/22-6/30/23 | Paid Maternity/Disability Leave of Absence: 4/19/22-6/2/22 Personal Days: 6/3/22-6/7/22 NJ Family Leave Act/FMLA: 6/8/22-11/18/22 Unpaid Leave: 11/19/22-6/30/23 Return Date: 9/1/23 |

| L. Approval of ESY Substitute Aides | | | | | |
|-------------------------------------|---------------------------|-----------------|----------|---------------------------------|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Sarah Daniello | 11-213-100-106-03-078-600 | Substitute Aide | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Dawn Eelman | 11-213-100-106-03-078-600 | Substitute Aide | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Teresa Gallo-Tomcho | 11-213-100-106-03-078-600 | Substitute Aide | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Nina Manger | 11-213-100-106-03-078-600 | Substitute Aide | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Isabella Stuart | 11-213-100-106-03-078-600 | Substitute Aide | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Aleasha Outsey | 11-213-100-106-03-078-600 | Substitute Aide | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| M. Approval of ESY Instructional Aides | | | | | |
|--|---------------------------|--------------------|----------|---|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Amanda Aloia (subject to delivery of documents) | 20-491-200-100-00-00 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Tanner Clark | 11-213-100-106-03-078-600 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Robin DiBetta | 11-213-100-106-03-078-600 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Teresa Gallo-Tomcho | 11-213-100-106-03-078-600 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Sophie Gardner | 11-213-100-106-03-078-600 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Ruth Krongold | 11-213-100-106-03-078-600 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Jennifer Racine | 20-491-200-100-00-00 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |
| Stephen Simborski | 11-213-100-106-03-078-600 | Instructional Aide | WES | \$16.23 per hour (not to exceed 144 hours) | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| N. Approval of ESY Substitute Teachers | | | | | |
|--|---------------------------|--------------------|----------|---------------------------------|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Ludmila Battista | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Kristen Cardona | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Sarah Daniello | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Dawn Eelman | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour | 6/27/22-8/31/22 |

5/12/2022

| | | | | | (as needed) |
|---|---------------------------|--------------------|----------|---------------------------------|-----------------|
| N. Approval of ESY Substitute Teachers (continued) | | | | | |
| Name | Account Number | Position | Location | Rate* | Dates |
| Teresa Gallo-Tomcho | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Amy Garner | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Jodi Harwood | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Sunita Jain | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Nina Manger | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Evan Obenauer | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$16.23 per hour (as needed) | 6/27/22-8/31/22 |
| Paula Obenauer | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Amanda Perez | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Randi Lee Venturini | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |
| Erica Viel | 11-213-100-101-03-078-600 | Substitute Teacher | WES | \$45.00 per hour (as needed) | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| O. Approval of ESY Staff for Child Study Team Meetings and Evaluations | | | | | |
|---|---------------------------|---------------------|----------|---|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Tara Bisson | 11-000-219-104-03-087-340 | Social Worker | WES | \$44.82 per hour (not to exceed 120 hours) | 6/27/22-8/31/22 |
| Antonia DaSilva | 11-000-219-104-03-087-340 | Social Worker | WES | \$53.68 per hour (not to exceed 14 hours) | 6/27/22-8/31/22 |
| Bethann Harrington | 11-000-219-104-03-087-340 | Social Worker | WES | \$52.20 per hour (not to exceed 60 hours) | 6/27/22-8/31/22 |
| Heather Lilly | 11-000-219-104-03-087-340 | LDTC | WES | \$55.50 per hour (not to exceed 100 hours) | 6/27/22-8/31/22 |
| Anthony Maiorano | 20-491-200-100-00-00 | Social Worker | WES | \$39.63 per hour (not to exceed 156 hours) | 6/27/22-8/31/22 |
| Michelle Nash | 11-000-219-104-03-087-340 | School Psychologist | WES | \$49.93 per hour (not to exceed 80 hours) | 6/27/22-8/31/22 |
| Sean Latino | 11-000-219-104-03-087-340 | School Psychologist | WES | \$50.49 per hour (not to exceed 60 hours) | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| P. Approval of ESY Related Services Meetings and Evaluations | | | | | |
|---|---------------------------|------------------------|----------|--|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Meghan Castellano | 11-000-216-101-03-078-800 | Speech Therapist | WES | \$43.80 per hour (not to exceed 40 hours) | 6/27/22-8/31/22 |
| Maritcelly Mendez | 11-000-216-101-03-078-800 | Occupational Therapist | WES | \$50.75 per hour (not to exceed 20 hours) | 6/27/22-8/31/22 |
| Adrianna Weighart | 11-000-216-101-03-078-800 | Speech Therapist | WES | \$49.16 per hour (not to exceed 20 hours) | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| Q. Approval of ESY Occupational Therapist and Speech Therapist Teachers | | | | | |
|--|---------------------------|------------------------|----------|--|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Meghan Castellano | 20-491-200-100-00-00 | Speech Therapist | WES | 96 hours, 4 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Maritcelly Mendez | 11-000-216-104-03-078-800 | Occupational Therapist | WES | 96 hours, 4 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| R. Approval of ESY Special Education Teachers | | | | | |
|--|---------------------------|------------------------|----------|--|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Victoria Avila | 11-213-100-101-03-078-600 | ESY Teacher | WES | 138 hours, 5.75 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Colleen Barnett | 20-484-100-320-02-000 | ESY Teacher | WES | 96 hours, 4 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Ludmila Battista | 11-213-100-101-03-078-600 | ESY Teacher/Pre-School | WES | 156 hours, 6.5 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |

5/12/2022

| R. Approval of ESY Special Education Teachers (continued) | | | | | |
|--|---------------------------|-------------------------|----------|---|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Arianna Bellafiore | 11-213-100-101-03-078-600 | ESY Teacher/Pre-School | WES | 156 hours, 6.5 hours a day, 4 days a week. 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Lauren Bockus | 20-484-100-320-02-000 | ESY Teacher | WES | 30 hours 2.5 hours a day, 2 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Joseph Larramendia | 20-484-100-320-02-000 | ESY Teacher | WES | 84 hours, 3.5 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Nina Manger | 20-484-100-320-02-000 | ESY Teacher | WES | 96 hours, 4 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Colleen Nejme | 11-213-100-101-03-078-600 | ESY Teacher | WES | 138 hours 5.75 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Kristen Perrine | 11-213-100-101-03-078-600 | ESY Teacher | WES | 96 hours, 4 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Isabella Russo | 11-213-100-101-03-078-600 | ESY Teacher | WES | 138 hours, 5.75 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Emma Ryan | 11-213-100-101-03-078-600 | ESY Teacher-Autism | WES | 156 hours 6.5 hours a day, 4 days a week, 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Kathleen Schunk | 20-484-100-320-02-000 | ESY Teacher | WES | 60 hours, 2.5 hours a day, 4 days a week for 6 weeks at \$45 per hour | 6/27/22-8/31/22 |
| Randi Lee Venturini | 20-491-200-100-00-00 | ESY Teacher of the Deaf | WES | 60 hours, 2.5 hours a day, 4 days a week for 6 weeks at \$45 per hour | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| S. Approval of ESY Staff for IEP Meetings | | | | | |
|--|---------------------------|--------------|----------|------------------------------------|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Arianna Bellafiore | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Lauren Bockus | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Kristen Cardona | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Dawn Eelman | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Stephanie Formus | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Lauren Hall | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Jodi Harwood | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Michele Jordan | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Nina Manger | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Colleen Nejme | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Kristen Perrine | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Danielle Puglisi | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Margaret Ryan | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Kathleen Schunk | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Abbie Sutherland | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Randi Lee Venturini | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |
| Erica Viel | 11-213-100-101-03-078-600 | IEP Meetings | WES | Amount not to exceed \$2,000 total | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| T. Approval of ESY Students Organization and Readiness Program (SOAR) | | | | | |
|--|---------------------------|-------------------------------------|----------|---|-----------------|
| Name | Account Number | Position | Location | Rate* | Dates |
| Margaret Ryan | 11-213-100-101-03-078-600 | Guidance Counselor/ SOAR Program | WES | \$45 per hour (not to exceed 24 hours) | 6/27/22-8/31/22 |

*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

| U. Approval of Leave | | | | |
|-----------------------------|---------------------------|-------------------------|----------------------------------|-------------------------------------|
| Employee # | Account Number | Type of Leave | Dates | Discussion |
| 4799 | 11-120-100-101-01-012-060 | Paid Sick Leave | 5/18/22-6/30/22 | Estimated date of return is 9/1/22 |
| 6004 | 11-000-270-160-01-462 | Paid Sick Leave FMLA | 5/24/22-6/3/22 6/6/22-6/16/22 | Estimated date of return is 6/17/22 |

| V. Approval of Revision of Leave | | | |
|----------------------------------|-----------------------|--|---|
| Employee # | Account Number | From | To |
| 5932 | 11-000-270-160-01-462 | Paid Sick Leave: 3/14/22-4/5/22 FMLA: 4/6/22-4/8/22 | Paid Sick Leave: 3/14/22-4/5/22 FMLA: 4/6/22-5/31/22 |

W. Approval of Termination

Be It Resolved, that the employment of Employee #5727 be terminated for cause, effective immediately.

| X. Approval of Resignation | | | | |
|----------------------------|-----------------------|---------------------------|----------------|----------------|
| Name | Account Number | Position | Location | Effective Date |
| Elena McFarland | 11-000-270-160-01-459 | Transportation Supervisor | Transportation | 6/30/22 |

XII. BUSINESS

Motion by Mr. Carpentier, seconded by Mr. Maider that Items XII.A. through XII.K. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.K. were unanimously approved by Roll Call.

There was no Business Committee meeting report.

A. Bill List

It is recommended that the Board approve the List of Bills for the period April 29, 2022 through May 12, 2022, totaling \$620,061.49, and ratify the Payroll for the period May 1, 2022 through May 13, 2022, totaling \$975,837.21.

B. Secretary's Report

The Report of the Secretary for April 2022 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Thomas M. Venanzi, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for April 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2021-2022 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of April 2022 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of April 2022.

E. Monthly Transfer Report

It is recommended that the Board approve the April 2022 Monthly Transfer Report.

F. Approval of Resolution for Participation in Coordinated Transportation with Educational Services Commission of New Jersey

It is recommended that the Board approve a Resolution with Educational Services Commission of New Jersey for participation in coordinated transportation for the 2022-2023 school year.

G. Approval of 2022-2023 Local Tax Levy Schedule

It is recommended that the Board approve the following schedule for the requisition of local tax funds from Branchburg Township for the 2022-2023 school year:

| Branchburg Township Board of Education | | | |
|---|----------------------|--------------------------|----------------------|
| Tax Levy Schedule for 2022-2023 | | | |
| Due Date | General Fund | Debt Service Fund | Total |
| 7/5/2022 | 3,838,815.40 | 522,884.50 | 4,361,699.90 |
| 8/1/2022 | 3,838,815.40 | 522,884.50 | 4,361,699.90 |
| 9/1/2022 | 3,532,717.30 | | 3,532,717.30 |
| 10/3/2022 | 3,532,717.30 | | 3,532,717.30 |
| 11/1/2022 | 3,532,717.30 | | 3,532,717.30 |
| 12/1/2022 | 3,532,717.30 | | 3,532,717.30 |
| Total 2022 | 21,808,500.00 | 1,045,769.00 | 22,854,269.00 |
| 1/3/2023 | 3,286,160.16 | 522,884.50 | 3,809,044.66 |
| 2/1/2023 | 3,286,160.16 | 522,884.50 | 3,809,044.66 |
| 3/1/2023 | 3,809,044.67 | | 3,809,044.67 |
| 4/3/2023 | 3,809,044.67 | | 3,809,044.67 |
| 5/1/2023 | 3,809,044.67 | | 3,809,044.67 |
| 6/1/2023 | 3,809,044.67 | | 3,809,044.67 |
| Total 2023 | 21,808,499.00 | 1,045,769.00 | 22,854,268.00 |
| Total Levy | 43,616,999.00 | 2,091,538.00 | 45,708,537.00 |

H. Approval of Business Office Consultant

It is recommended that the Board approve an agreement for business office consultant services with Summit Management Solutions at \$125 per hour as needed from July 1, 2022 through June 30, 2023.

I. Approval of Lease for Old York School – Hand Over Hand, LLC

It is recommended that the Branchburg Township Board of Education is desirous of leasing a portion of the former Old York School not presently needed for school purposes; and

NOW, THEREFORE, BE IT AGREED, that the Board hereby approves, and authorizes its President to execute, a written lease agreement with Hand Over Hand, LLC, to lease a portion of Old York School, pursuant to N.J.S.A. 18A:20-8.2, for a term commencing July 1, 2022 and ending June 30, 2023.

J. Approval of Demographic Study Services

It is recommended that the Board approve the performance of a demographic study by Statistical Forecasting, LLC under option 1 of their proposal dated April 28, 2022 at a cost of \$7,900 which includes an in-person presentation to the Board.

K. Approval of Submission of Safety Grant Application

It is recommended that the Branchburg Township Board of Education hereby approve the submission of a grant application for the 2022 Safety Grant Program through the New Jersey School Insurance Group's ERIC North Subfund for the purposes described in the application in the amount of \$11,545 for the period July 1, 2022 to June 30, 2023.

XIII. PUBLIC COMMENT

There was no public comment.

XIV. BOARD LIAISON REPORTS

Mr. Maider said the PTO met, and went over the following items:

- The Teacher Appreciation Week was a huge success, and they thanked the Community for their generosity;
- Grades K-1 are having a Let's Glow assembly;
- Grade 2 had the Empty Bowls assembly and raised \$2,000;
- Grade 3 Farewell event;
- Grade 4 Family Night;
- Grade 5 Picnic;
- Grades 6 and 7 are having a Glow Night;
- Grade 8 Dance is upcoming; and
- They are asking if anyone would like to volunteer for the PTO, to please go to their website at branchburgpto.com to join.

Mrs. Joyce said there is a Delegate Assembly on Saturday, May 14, 2022, which she will be attending.

XV. EXECUTIVE SESSION

There was no second Executive Session.

XVI. ADJOURNMENT

On a motion by Mrs. Noto, seconded by Mr. Maider, and carried unanimously, the Board agreed to adjourn at 8:03 p.m.

Respectfully Submitted,

Thomas M. Venanz
Interim School Business Administrator/Board Secretary